

CITY OF HARRISBURG

DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE

2005

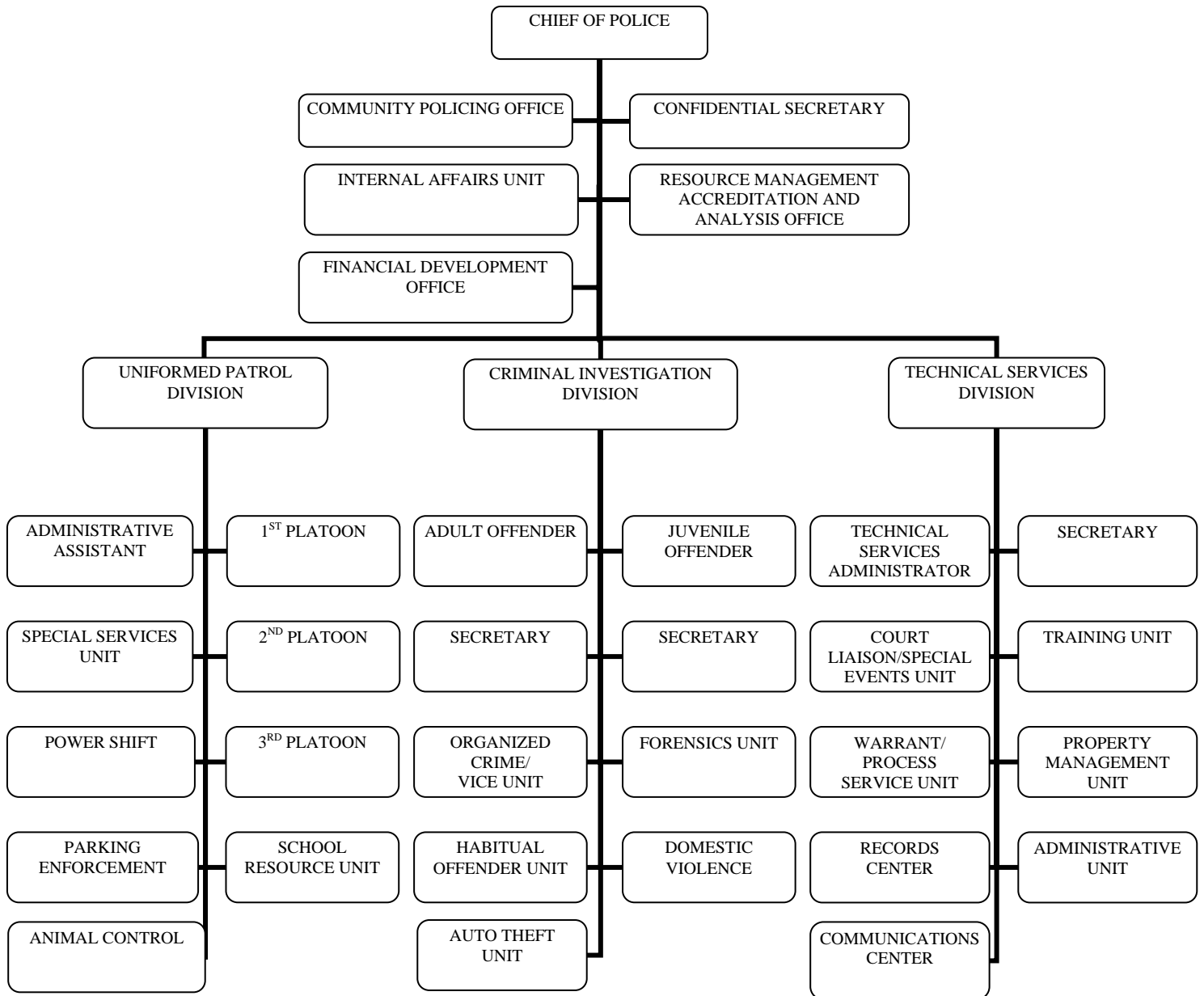
ANNUAL REPORT



STEPHEN R. REED
MAYOR

CHARLES G. KELLAR
CHIEF OF POLICE

**HARRISBURG BUREAU OF POLICE
ORGANIZATINAL CHART
2005**



HARRISBURG BUREAU OF POLICE ACCREDITATION 2005

ATTAINMENT AND RETENTION

The Accreditation Process and Re-accreditation Program was reassigned to the Technical Services Division in 1991 after having been subordinated to the Office of the Chief since 1989. The ongoing process and programs to maintain accreditation in 1994 became the additional function of the Technical Services Commander and the Resource Management Unit. The Bureau of Police was re-assessed in April 2005 and was awarded re-accreditation on July 27, 2005, at the C.A.L.E.A. Conference in Boston, Massachusetts.

The Harrisburg Bureau of Police also achieved state accreditation in July 2003. The Bureau now holds a dual-accredited status and is one of only three (3) police agencies in Pennsylvania to hold a dual-accredited status. The Bureau of Police will be re-assessed in 2006.

LAW ENFORCEMENT ACCREDITATION AN OVERVIEW

ABOUT THE COMMISSION

In 1979 the Commission was created through the combined efforts of four major law enforcement organizations:

- International Association of Chiefs of Police
- National Organization of Black Law Enforcement Executives (NOBLE)
- National Sheriffs Association
- Police Executive Research Forum

These organizations continue to serve in an advisory capacity to the Commission and are responsible for appointing members of the Commission.

PURPOSE OF THE COMMISSION

The Commission was formed for two reasons:

1. To develop a set of law enforcement standards
2. To establish and administer an accreditation process through which law enforcement agencies could demonstrate voluntarily that they meet professionally recognized criteria for excellence in management and service delivery.

ROLE AND RESPONSIBILITIES OF COMMISSIONERS

Persons who serve on the Commission on Accreditation for Law Enforcement Agencies are appointed to three-year terms. During their service Commissioners do the following:

- Attend three 3-day meetings per year in March, July and November
- Review reports about law enforcement agencies being considered for accredited or re-accredited status, and participate on a committee that interviews Chief Executive Officers of those agencies during Commission meetings.
- Serve on a Commission sub-committee (Corporate Affairs, Standards Review and Interpretations, or Outreach) to make policy decisions about Commission operations or the standards for law enforcement accreditation.
- Represent the Commission, as needed, at law enforcement agency accreditation award ceremonies.
- Promote law enforcement accreditation to professional colleagues.
- To assist them in carrying out their responsibilities, newly appointed Commissioners attend an orientation session at their first Commission meeting.

ORGANIZATION OF THE BOARD

The twenty-one member Commission is composed of eleven law enforcement professionals and ten representatives of the public and private sectors. Commissioners serve three year staggered terms.

The Commission is a private, non-profit corporation. It is not of, or obligated to, any governmental unit. Fees paid by law enforcement agencies defray the Commission's major operating costs. The Commission's authority is derived solely from the voluntary participation of law enforcement agencies in the accreditation program.

THE STANDARDS ADDRESS NINE MAJOR LAW ENFORCEMENT SUBJECTS

- Role, responsibilities and relationships with other agencies
- Organization, management and administration
- Personnel structure
- Personnel process
- Operations
- Operational support
- Traffic operations
- Prisoner and court-related activities
- Auxiliary and technical services

GOALS

The standards help law enforcement agencies:

- Strengthen crime prevention and control capabilities
- Formalize essential management procedures
- Establish fair and nondiscriminatory personnel practices
- Improve service delivery
- Solidify interagency cooperation and coordination
- Boost citizen and staff confidence in the agency

COMPLIANCE

Agencies that seek accreditation are required to comply only with those standards that are specifically applicable to them. Applicability is based on two factors:

- Agency size
- Functions the agency performs

Applicable standards are categorized as mandatory or other than mandatory standards. If an agency cannot comply with a standard because of legislation, labor agreements, court orders, or case law, waivers can be obtained from the Commission.

“WHAT” NOT “HOW”

Seeking to establish the best professional practices, the standards prescribe “what” agencies should be doing, but not “how” they should be doing it. That decision is left to the individual agency and its Chief Executive Officer.

FOLLOWING ARE THE MAJOR BENEFITS OF ACCREDITATION

- **Controlled Liability Insurance Costs**
Accredited status makes it easier for agencies to purchase police liability insurance; allows agencies to increase the limit of their insurance coverage more easily; and, in many cases, results in lower premiums.
- **Stronger Defense Against Lawsuits and Citizens Complaints**
Accredited agencies are better able to defend themselves against lawsuits and citizen complaints. Many agencies report a decline in legal actions against them after they become accredited.

- Greater Accountability Within the Agency Accreditation standards give the Chief Executive Officer a proven management system of written directives, sound training, clearly defined lines of authority and routine reports that support decision making and resource allocation.
- Staunch Support From Government Officials
Accreditation provides objective evidence of an agency's commitment to excellence in leadership, resource management and service delivery. Thus, government officials are more confident in the agency's ability to operate efficiently and meet community needs.
- Increased Community Advocacy
Accreditation embodies the precepts of community oriented policing. It creates a forum in which police and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.
- Improved Employee Morale
Accreditation is a coveted award that symbolized professionalism, excellence and competence. It requires written directives and training to inform employees about policies and practices, facilities and equipment to ensure employees' safety and processes to safeguard employee's rights. Employees take pride in their department, knowing it represents the very best in law enforcement.

SUMMARY

Through Accreditation we have voluntarily accepted the challenge to prove that the Harrisburg Bureau of Police is one of the best law enforcement agencies in the United States and the Commonwealth of Pennsylvania.

The citizens of Harrisburg are the primary benefactors of Accreditation and should be confident Knowing the Harrisburg Bureau of Police has accepted such a challenge. The achievement of Accreditation legitimizes the claim that the Bureau of Police is a professional organization, dedicated to the highest standards of performance and responsible to the community it serves.

The Harrisburg Bureau of Police has taken great pride in this prestigious achievement. Currently, as of December 2005, there are over 600 accredited agencies nationwide.

SWORN PERSONNEL
RANK AND ASSIGNMENT BY RACE AND SEX

Rank	White Male	White Female	Black Male	Black Female	Hispanic Male	Hispanic Female	Asian Male	Asian Female
Chief	1							
Captain	1	1	1					
Lieutenant	3	1	1					
Sergeant	6	1					1	
Corporal	2	2	3		2		1	
Investigator	10	1	5	1	2			
Patrol Officer	76	17	16	3	6	3		1
Total	99	23	26	4	10	3	2	1

HARRISBURG BUREAU OF POLICE
SENIORITY ROSTER

<u>Officer</u>	<u>Date of Employment</u>	<u>Rank</u>
Miller, Ronald B.	01/01/68	Police Officer
McCleary, Donald E.	03/03/72	Police Officer
Brown, Ralph C.	09/25/73	Lieutenant
Tolan, Edward G.	09/25/73	Police Officer
Goshert, John G.	01/16/76	Lieutenant
Rapak, Robert J.	09/02/77	Lieutenant
Hockley, Patrick J.	09/02/77	Police Officer
Pickles, Richard L.	09/02/77	Captain
Horst, Kenneth L.	01/13/78	Police Officer
Roy, Jr., Ellis R.	11/13/78	Sergeant
Bittner, Kenneth A.	02/16/79	Police Officer
Zglenski, Robert S.	02/16/79	Police Officer
Engle, Jr., Frederick D.	02/16/79	Lieutenant
Martinez, Jose L.	02/16/79	Police Officer
Jackson, William B.	02/16/79	Investigator
Ware, Litho D.	02/16/79	Corporal
Patterson, Norman J.	01/02/80	Police Officer
Karlsen, Clifford A.	12/31/80	Sergeant
Taylor, Tanya L.	12/31/80	Police Officer
Ritter, Pierre	12/31/80	Captain
Duffin, Kevin R.	12/31/80	Investigator
Hartley, Robert G.	10/19/82	Police Officer
Blasko, Stephen M.	01/06/83	Investigator
Harden, Rena M.	01/06/83	Police Officer
Marshall, Sheldon D.	01/06/83	Police Officer
Massey, Elijah Q.	01/06/83	Investigator
Steele, Grant C.	01/20/84	Investigator
Gonzalez, Jr., Angel M.	01/20/84	Police Officer
Nixon, Issac V.	01/20/84	Captain
Painter, Charles E.	06/07/85	Police Officer
Anderson, Jr., Charles A.	06/07/85	Police Officer
Muldrow, Lydell V.	06/07/85	Corporal
Snyder, William T.	06/07/85	Police Officer
Fegan, Robert H.	06/07/85	Sergeant
Vernouski, William J.	08/01/86	Police Officer
Salvadia, John A.	08/01/86	Police Officer
Baez, Hector L.	08/01/86	Investigator
Woodring, Briana L.	08/01/86	Sergeant
Floyd, David J.	08/01/86	Sergeant
Taylor, Matthew A.	08/01/86	Investigator
Ridge, Jean	08/01/86	Police Officer

<u>Officer</u>	<u>Date of Employment</u>	<u>Rank</u>
Books, Annette L.	08/01/86	Lieutenant
Kellar, Charles G.	08/01/86	Chief
Hammaker, Timothy J.	08/01/86	Police Officer
Green, John K.	08/01/86	Police Officer
DeLeon, Gabriel S.	08/01/86	Police Officer
Bailey, Michelle R.	08/01/86	Investigator
Reed, Leo K.	07/31/87	Police Officer
Garman, Bruce A.	07/31/87	Police Officer
Heron, Doreen M.	07/31/87	Police Officer
Adams, Tammy K.	07/31/87	Corporal
Burgos, Emma D.	07/31/87	Police Officer
Rivera, Victor	07/31/87	Investigator
Carter, Timothy M.	07/31/87	Investigator
Angelini, Franco	07/29/88	Police Officer
Feduke, Jr., Wesley D.	07/29/88	Police Officer
Webber, Daniel M.	07/29/88	Investigator
Rivera, Jr., Alfredo	07/29/88	Police Officer
Capello, Sharon L.	07/29/88	Sergeant
Martin, Jodie E.	07/29/88	Police Officer
Umipig, Michael D.	07/29/88	Sergeant
Carter, Thomas C.	07/29/88	Corporal
Weaver-Carter, Wendelin L.	09/04/89	Police Officer
Adams, Julian B.	09/04/89	Police Officer
Godusky, Clark T.	08/03/90	Police Officer
Ewing, Deborah A.	08/03/90	Police Officer
Black, David E.	08/03/90	Police Officer
Cesari, Joseph J.	08/03/90	Police Officer
Wetzel, Kelly R.	08/03/90	Corporal
Reigle, Deborah J.	08/03/90	Police Officer
Savel, Michael J.	08/03/90	Police Officer
Cook, Jeffrey J.	08/30/90	Police Officer
Lucas, Leroy P.	08/03/90	Police Officer
Paige, Aaron E.	08/03/90	Police Officer
Harman, Brenda	08/03/90	Police Officer
Crouser, Susan J.	08/03/90	Police Officer
Baldwin, Cindy L.	08/03/90	Corporal
Edwards-Kissner, Sherry L.	08/03/90	Police Officer
Lau, David A.	05/23/91	Investigator
Novacek, Steven L.	05/23/91	Corporal
Schrivver, Jeffrey M.	05/23/91	Investigator
Holmes, Brenda E.	05/23/91	Corporal
Hohman, Angela J.	05/23/91	Police Officer
Woolf, Amy E.	05/23/91	Police Officer
Lyda, Raymond R.	05/23/91	Police Officer

<u>Officer</u>	<u>Date of Employment</u>	<u>Rank</u>
Bair, Annemarie	05/23/91	Police Officer
Kyle, David C.	05/22/92	Police Officer
Heffner, Donald E.	05/22/92	Investigator
Zimmerman, Joseph A.	05/22/92	Investigator
O'Connor, John C.	05/22/92	Investigator
Prisbe, Steven R.	05/22/92	Police Officer
Sorensen, Dennis J.	05/22/92	Corporal
Oquendo, Jr., Carlos M.	05/22/92	Police Officer
Moody, Deric E.	05/22/92	Police Officer
Rivera, Peter	05/22/92	Police Officer
Cleary, Colin	05/21/93	Corporal
Martin, Walter B.	05/21/93	Police Officer
Archie, Robert D.	05/21/93	Police Officer
Jenkins, Levell	05/21/93	Investigator
Aldrich, Kirk E.	05/21/93	Police Officer
Trovy, Paula A.	01/14/94	Police Officer
Rodriguez, Luis	01/14/94	Corporal
Ryan, Thomas	05/20/94	Police Officer
McKenzie, Robert E.	05/20/94	Police Officer
Olivera, Gabriel	05/20/94	Police Officer
Lamonto, Michael S.	05/18/95	Police Officer
Bielenda, Christine C.	05/18/95	Investigator
Abromitis, Todd A.	05/18/95	Police Officer
Green, Laura	05/18/95	Police Officer
Shoeman, Rodney D.	05/18/95	Investigator
Brown, Leslie A.	05/18/95	Police Officer
Galkowski, James	05/20/96	Police Officer
Hooper, Milo	05/20/96	Police Officer
Barrelet, Stephanie	05/20/96	Police Officer
Rossetti, Andrew W.	05/19/97	Police Officer
Marsh, Jeffrey D.	05/19/97	Police Officer
Brinker, Jason D.	09/15/97	Police Officer
Sunday, Chad A.	09/15/97	Police Officer
Delozier, Christopher J.	09/15/97	Police Officer
Fulton, Mark S.	09/15/97	Police Officer
Donofrio, Shawn M.	09/15/97	Police Officer
Cornick, Sean D.	09/15/97	Police Officer
Ferrari, Jarret J.	09/15/97	Police Officer
Nordstrom, Matthew A.	09/14/98	Police Officer
Krokos, Christopher	09/14/98	Police Officer
Wealand, Terry D.	09/14/98	Police Officer
Neal, Ryan J.	05/17/99	Police Officer
Kunkel, Branden L.	05/17/99	Police Officer
Turchetta, Jason G.	05/17/99	Police Officer

<u>Officer</u>	<u>Date of Hire</u>	<u>Rank</u>
Hawkins, III, James R.	05/17/99	Police Officer
Akakpo-Martin, Atah H.	05/17/99	Police Officer
Meik, Tyron E.	05/17/99	Police Officer
Kimmick, III, William H.	05/17/99	Police Officer
Henry, Delon K.	05/17/99	Police Officer
Johnson, Harold	05/15/00	Police Officer
Kennedy, Quinten	05/15/00	Police Officer
Fleagle, Robert	05/15/00	Police Officer
Hall, Marc E.	01/08/01	Police Officer
Silvio, Christopher M.	01/08/01	Police Officer
Sanderson, Michael P.	01/08/01	Police Officer
Marshall, Joseph C.	01/08/01	Police Officer
Gryniewicz, III, Edward V.	01/08/01	Police Officer
Minnier, Robert J.	01/08/01	Police Officer
Gold, Aaron J.	01/08/01	Police Officer
Brooks, Timothy G.	01/08/01	Police Officer
McNaughton, Marc A.	01/08/01	Police Officer
Ramos, Libertad	01/08/01	Police Officer
Gibney, Richard C.	01/08/01	Police Officer
Williams, Karen A.	01/08/01	Police Officer
Peiper, Daniel L.	01/08/01	Police Officer
Young, Jr., Kenneth L.	01/08/01	Police Officer
Jenkins, Daniel B.	01/08/01	Police Officer
Covey, Teresa	01/08/01	Police Officer
Iachini, Jr., Richard J.	01/08/01	Police Officer
Miller, Garrett R.	01/08/01	Police Officer
Fenton, Derek W.	01/22/02	Police Officer
Owens, Jr., William H.	01/22/02	Police Officer
Doll, John A.	01/22/02	Police Officer
Canfield, Craig D.	01/22/02	Police Officer
Lauver, Stacey L.	01/22/02	Police Officer
Clark, Jeffrey H.	01/22/02	Police Officer
Bates, Darrin A.	07/08/02	Police Officer
English, Kelly J.	07/08/02	Police Officer
Paul, Jason J.	07/08/02	Police Officer
Chance, Todd R.	07/06/04	Police Officer
Pierce, Jacob B.	07/06/04	Patrol Officer
Maurer, Michael E.	07/06/04	Police Officer
Simmons, Dennis	01/18/05	Police Officer
McGarrity, Jr., Thomas P.	01/18/05	Police Officer
Jenkins, Jennie	07/05/05	Police Officer
Gautsch, Kyle A.	07/05/05	Police Officer
Chatman, Antwyn T.	07/05/05	Police Officer
Arnold, Todd M.	07/05/05	Police Officer

<u>Officer</u>	<u>Date of Hire</u>	<u>Rank</u>
Winder, Jr., Russell	07/05/05	Police Officer
Pensyl, IV, Charles H.	07/05/05	Police Officer
Fustine, Jon R.	07/05/05	Police Officer
Ault, James R.	07/05/05	Police Officer
Wells, Justin R.	07/05/05	Police Officer
Salak, Kurt S.	07/05/05	Police Officer

**NON-SWORN
DISTRIBUTION OF PERSONNEL**

Office of the Chief of Police	3
Technical Services Division	30
Uniformed Patrol Division	12
Criminal Investigation Division	2
Total	47

ASSIGNMENT BY RACE AND SEX

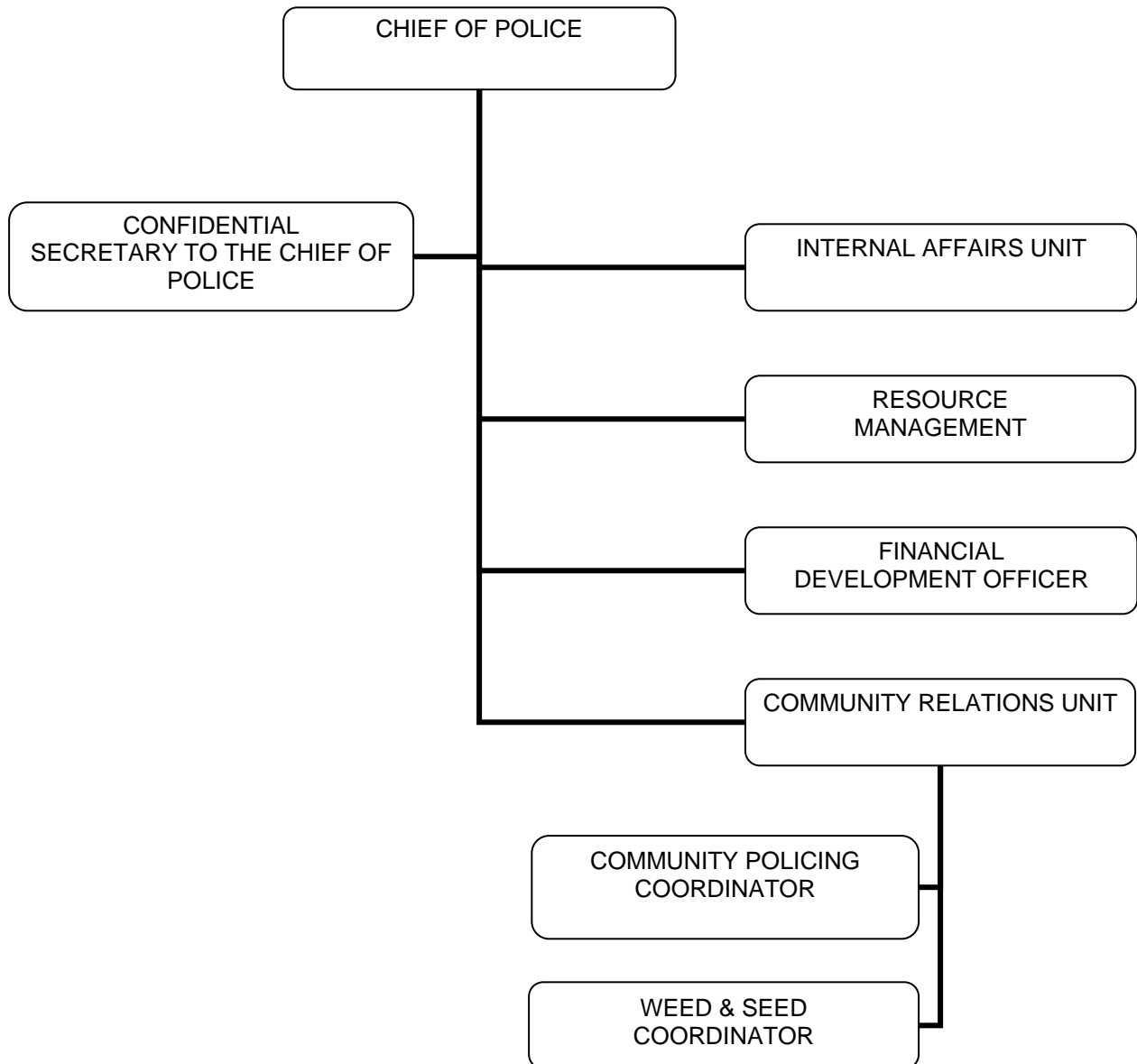
	White Male	White Female	Black Male	Black Female	Hispanic Male	Hispanic Female
Traffic Services Administrator				1		
Technical Services Administrator			1			
Community Policing Coordinator			1			
Training/Quality Assurance		1				
Communications Center Supervisor	4	2	2	1		
Communications Center Operator	2	6		6		2
Records Center Operator		1		1		1
Parking Enforcement Officer	1	1	3		1	1
Animal Control Officer	1					
Administrative Assistant		2				
Secretary	1	1				1
Clerk Typist				1		
Financial Development Officer		1				
Confidential Secretary to Chief of Police		1				
Executive Assistant to Chief of Police						
Total	9	16	7	10	1	4

HARRISBURG BUREAU OF POLICE
CIVILIAN PERSONNEL

<u>Name</u>	<u>Date of Hire</u>	<u>Job Title</u>
Harman, Steven P.	02/20/73	Comm Center Supervisor
Good, Kerry J.	08/30/76	Records Center Operator
Patry, Sandra L.	08/24/77	Administrative Assistant
Solivan, Helen M.	02/13/78	Quality Assurance/Training
Wilson, Carla D.	04/23/79	Records Center Operator II
Cooksey, Rene	07/08/85	Telecommunicator IV
Macri, Mattea L.	09/03/85	Telecommunicator IV
Lamke, Fred R.	11/04/85	Dog Law Enforcement Officer II
Douglas, Oscar L.	12/30/85	Community Policing Coordinator
Cobb, Lorraine I.	03/10/86	Traffic Services Administrator
Baskins, Maurice N.	10/20/86	Parking Enforcement Officer II
Collier, Charlene A.	05/04/87	Telecommunicator IV
Quinones, Blanca I.	08/01/88	Parking Enforcement Officer II
Terry, Robin	08/01/88	Parking Enforcement Officer II
Coy, Peggy	11/07/88	Administrative Assistant
Layton, Gwendolyn T.	08/28/89	Telecommunicator IV
Baker, Debra A.	11/20/89	Telecommunicator IV
Rathfon, Christian M.	06/10/91	Comm Center Supervisor
Lopez, Hector D.	08/05/91	Parking Enforcement Officer
Over, Laurie A.	09/09/91	Telecommunicator IV
Carrasquillo, Ruth	07/20/92	Telecommunicator IV
Grant, James R.	11/30/92	Parking Enforcement Officer II
Reese, Kenneth A.	03/22/93	Administrative Assistant I
Chism, Nanette S.	05/31/94	Clerk Typist/Data Entry Operator
Lusk, Debra L.	07/25/94	Secretary II
Corbett, Paul J., II	07/10/95	Telecommunicator IV
Proctor, Edward R.	10/30/95	Parking Enforcement Officer II
Yanich, Diane M.	07/08/96	Confidential Secretary
Bey, Hadiel T.	01/27/97	Parking Enforcement Officer II
Holland, Lisa	01/20/98	Financial Development Officer
Badillo, Caridad	07/20/98	Secretary I
Sohomuch, Ann	09/14/98	Telecommunicator II
Cruz, Melissa	11/22/99	Records Center Operator II
Anthony, Wilfred Jr.	08/14/00	Parking Enforcement Officer
Williams, Theresa J.	01/01/01	Comm Center Supervisor
Miller, Elsie	01/02/01	Telecommunicator II
Clea, Janice	04/09/01	Telecommunicator II
Moore, William E.	08/20/01	Comm Center Supervisor
Terrell, Lisa Y.	10/09/01	Telecommunicator II

<u>Name</u>	<u>Date of Hire</u>	<u>Job Title</u>
Lesperance, Joseph P.	07/29/02	Comm Center Supervisor
Baker, Kristin M.	07/29/02	Telecommunicator II
Garwood, Naidea	03/10/03	Telecommunicator II
Gilcrist, Sr., Todd	02/23/04	Comm Center Supervisor
Muth, Ronald E.	02/23/04	Telecommunicator II
Kupinewicz, Wendy S.	02/23/04	Telecommunicator II
Barringer, Tammy	06/28/04	Administrative Assistant
Clementz, Amy	04/18/05	Telecommunicator I
Diallo, Oumou	05/02/05	Telecommunicator I
Rios, Sharlene	07/11/05	Telecommunicator I
Stevenson, Rayna	07/25/05	Telecommunicator I

OFFICE OF THE CHIEF OF POLICE ORGANIZATIONAL CHART



INTERNAL AFFAIRS UNIT CITIZEN COMPLAINTS

ALLEGATION	COMPLAINANT						OFFICER						FINDINGS*			
	W/M	H/M	B/M	W/F	H/F	B/F	W/M	H/M	B/M	W/F	H/F	B/F	S	N	U	E
Conduct Unb			1				1									X
Conduct Unb			1			1	2								X	
Conduct Unb				1			1									X
Conduct Unb					1					1					X	
Conduct Unb			1				4									X
Conduct Unb	1									1						X
Conduct Unb						1		1								X
Force					1				1				X			
Force						1	2									X
Force			1				2	1	1							X
Force			1				4									
Force		1					1								X	
Force			1						1	1						
Force						1	2									
Verbal			1			1	2			1						X
TOTAL	1	1	7	1	2	5	21	2	3	4	0	0	1	0	3	8

OTHER

ALLEGATION	OFFICER/CIVILIAN						FINDINGS*			
	W/M	B/M	W/F	H/F	B/F		S	N	U	E
Force		1					X			
Criminal		1					X			
Criminal		1					X			
Conduct			1					X		
Conduct		1					X			
Firearms	2			1						X
TOTAL	2	4	1	1	0		4	1	0	1

*FINDINGS S = SUSTAINED
 N = NOT SUSTAINED
 U = UNFOUNDED
 E = EXONERATED

RECRUITMENT

Fifteen (15) individuals were hired for the position of Police Officer during 2005.

	2000	2001	2002	2003	2004	2005
White Male	3	16	12		12	11
White Female		1	2			
Black Male		2	1			3
Black Female						
Hispanic Male						
Hispanic Female		1				1
Asian Male						
Asian Female		1				

RESOURCE MANAGEMENT UNIT

In 2005 the Resource Management Unit was staffed by one police officer. This Unit reports directly to the Chief of Police and is responsible for the following functions:

1. CRIME ANALYSIS

- In addition to preparing monthly crime and officer productivity reports, this Unit responds to any requests for specific crime analysis information.
- The Unit added additional data to the monthly in-house statistical reports in an effort to provide more information to Bureau supervisors.
- The Unit implemented reports keeping statistics on juvenile arrests and calls for service.
- The Unit implemented tracking reports for robbery, burglary, larceny and auto theft. These statistics are reported by district.

2. PLANNING

- The primary planning function for the Resource Management Unit is the writing and revision of Bureau policy including General and Special Orders.

3. CRIME ANALYSIS

- In addition to preparing monthly crime and officer productivity reports, this Unit responds to any requests for specific crime analysis information.
- The Unit added additional data to the monthly in-house statistical reports in an effort to provide more information to Bureau supervisors.
- The Unit implemented reports keeping statistics on juvenile arrests and calls for service.
- The Unit implemented tracking reports for robbery, burglary, larceny and auto theft. These statistics are reported by district.

4. PLANNING

- The primary planning function for the Resource Management Unit is the writing and revision of Bureau policy including General and Special Orders.

5. ACCREDITATION ACTIVITIES

- This Unit is responsible for the re-accreditation process by reviewing all accreditation files for compliance with C.A.L.E.A. standards. All General Orders, Special Orders and Bureau manuals are reviewed for compliance.

STATISTICAL ANALYSIS

The statistical component of the Resource Management Unit compiles crime data and produces periodic reports measuring criminal activity and identifying crime trends.

The standard used to measure the criminal activity is the Federal Bureau of Investigations, Uniform Crime Reporting System (UCR). All police agencies use the UCR's Part I Crime Categories, i.e., Homicide, Rape, Robbery, Assault, Burglary, Theft, Motor Vehicle Theft and Arson for the purpose of establishing a crime index within their jurisdictions.

During 2005, the City of Harrisburg recorded 2,871 Part I Crimes.

CATEGORY	2004	2005	% CHANGE
HOMICIDE	12	13	+8.33%
RAPE	52	43	-17.31%
ROBBERY	369	434	+17.62%
ASSAULT	244	260	+6.56%
BURGLARY	483	621	+28.57%
THEFT	1,431	1,375	-3.91%
AUTO THEFT	110	108	-1.82%
ARSON	25	17	-32.00%
TOTAL	2,726	2,871	+5.32%

2005 Part I Crime totals are the finalized figures reported and published in the "Crime in Pennsylvania" Uniform Crime Report completed by the Pennsylvania State Police.

BUREAU CALLS FOR SERVICE

	2004	2005	NUMERICAL CHANGE	% CHANGE
TOTAL	48,816	48,854	38	+1%

***2005 UCR ARREST STATISTICS**

MALES	FEMALES
3,433	1,116

ADULTS	JUVENILES
3,745	804

BLACKS	WHITES	OTHERS
3,095	1,441	13

ARRESTS BY ETHNIC ORIGIN

HISPANIC	434
NON-HISPANIC	4,115
TOTAL	4,549

*Does not include category numbers: 2641, 2643, 2651, 2653, and 2700 to 4800.

CRIME PREVENTION AND COMMUNITY RELATIONS

The Crime Prevention/Community Relations Unit is dedicated to reducing crime through citizen involvement. With constant utilization of the Neighborhood Crime Watch Program through community meetings and officer involvement, many new and innovative programs were developed to increase this interaction. This Unit is responsible for approximately thirty (30) programs, projects and activities directly related to its overall mission of crime reduction and community service.

Crime Prevention/Community Relations Unit programs, projects and activities are as follows:

1. **The Diversion Program (Teenagers)**
Provides intervention and counseling services for teenagers and their families on such matters as behavioral problems, supervision and disciplinary problems, truancy and other related family matters. (Juvenile Offender Unit)
2. **Youth Cadet Program**
A jointly sponsored program between the Police Bureau and the Harrisburg School district, established at the Harrisburg Middle School, provides police leadership and instruction training as related to the law enforcement profession. (Juvenile Offender Unit)
3. **Officer Friendly Program**
A uniformed police officer provides training and educational programs to young students and civic associations dealing with crime prevention.
4. **Officer McGruff the Crime Dog**
Members of the Police Bureau go into the community and give talks on various areas of crime prevention, including both personal and property safety, and tips on reducing crime and target areas for specific groups of citizens. Talks are supplemented by various brochures and other documents in conjunction with the Neighborhood Crime Watch Program.
5. **Neighborhood Crime Watch Program**
Designed to encourage residents to participate in block watching and other crime prevention programs in their neighborhoods. Interested parties are provided with a packet containing information on how to start a Crime Watch Group in their area and what direct services the City offers to help in organizing such a group.
6. **Ride Along Program**
The Ride-Along/Walk-Along programs were created in 1988 in order to foster greater understanding of the role of law enforcement officers in the community. The programs give participants a unique opportunity to directly experience the components of police work.

7. **Citizens' Police Academy**

This 9-week Academy is designed for citizens to learn more about their local law enforcement agency. This program provides a source of education in law enforcement issues.

8. **Firearms Safety Program**

Designed for young people to help insure their safety and avoid possible injury and/or death through careless handling and usage of firearms. Firearms safety means treating firearms with respect, care and caution.

9. **Summer Safety Program**

A program of the Crime Prevention Unit in which basic safety tips are given to small children who attend the summer session of the Y.W.C.A. It is composed of approximately twelve (12) lessons, one per week, lasting forty-five (45) minutes each.

10. **Halloween Safety Program**

A police officer gives children safety tips on how to protect themselves during Halloween night.

11. **Stranger Beware Program**

Members of the Community Relations/Crime Prevention Unit, along with Officer McGruff the Crime Dog, appear at local schools and daycare centers and offer safety tips to youngsters regarding talking to strangers.

12. **Public Housing Crime Prevention Program**

This program, designed to assist in the development of block watches, achieves its goal through lectures and seminars.

13. **Business Police Academy**

Business owners, managers and employees attend a nine-week Academy designed to learn more about their local law enforcement agency. This program provides a source of education in law enforcement issues.

14. **Crime Stoppers Program**

Under this reward program for information leading to the arrest of criminal offenders, the Crime Prevention/Community Relations Unit serves as coordinator for both the State and the Dauphin County District Attorney's office program.

15. **Emergency Business Contact Program**

Designed specifically for businesses within the community. Each business fills out a form identifying the owner and three (3) emergency contact employees. The information is placed in the computer for emergency purposes. The respective business is issued a specific number and sticker,

which are placed in the window, enabling police officers to call in the code number on the sticker and extract the emergency information.

16. Sunshine Line (Senior Citizens)

Designed to protect the health and safety of senior citizens living alone, disabled or handicapped. Personal and medical information is distributed to police officers and medical personnel in an emergency situation. A sticker with a number is issued to each individual participating in the program, emergency contact data and medical information is placed in the computer and when information is needed by a police officer, the number is called in and the information provided.

17. Combat Auto Theft Program (C.A.T.)

This program is designed for City residents who own vehicles. Under the program, vehicles are registered with the Police Bureau and receive a sticker with a number on it to place in the car window. Information on owners, operators and vehicles are stored in the computer by sticker numbers. Owners specify times when the vehicle is not normally used and if the vehicle is seen in operation a check of the sticker number is made to determine who the owner/operator is. By participating in the program, owners give police officers permission to stop the vehicle to make sure it is being operated by proper parties.

18. Rape Prevention Program

This program consists of a twenty (20) minute videotape entitled "Can't You See Me" which focuses on attitudes and values. There are presently two (2) female police officers conducting this forty-five (45) minute presentation for schools, human services agencies and crisis management groups.

19. Trash Buster Program

Based on the reward concept of the Crime Stoppers Program, the City of Harrisburg offers up to \$250.00 for information leading to the arrest and conviction of anyone who litters and illegally dumps trash. This effort is coordinated by the Crime Prevention/ Community Relations Unit.

20. Neighborhood Mediation Program

Under this program an integral part of the Community Relations Unit's responsibilities, efforts are made in the areas of neighborhood disturbances, noise complaints and interpersonal conflicts. Youth gangs and their repercussions are examined on a yearly basis. The Community Relation/Crime Prevention officer works in conjunction with the Neighborhood Dispute Settlement program of Dauphin County in this area.

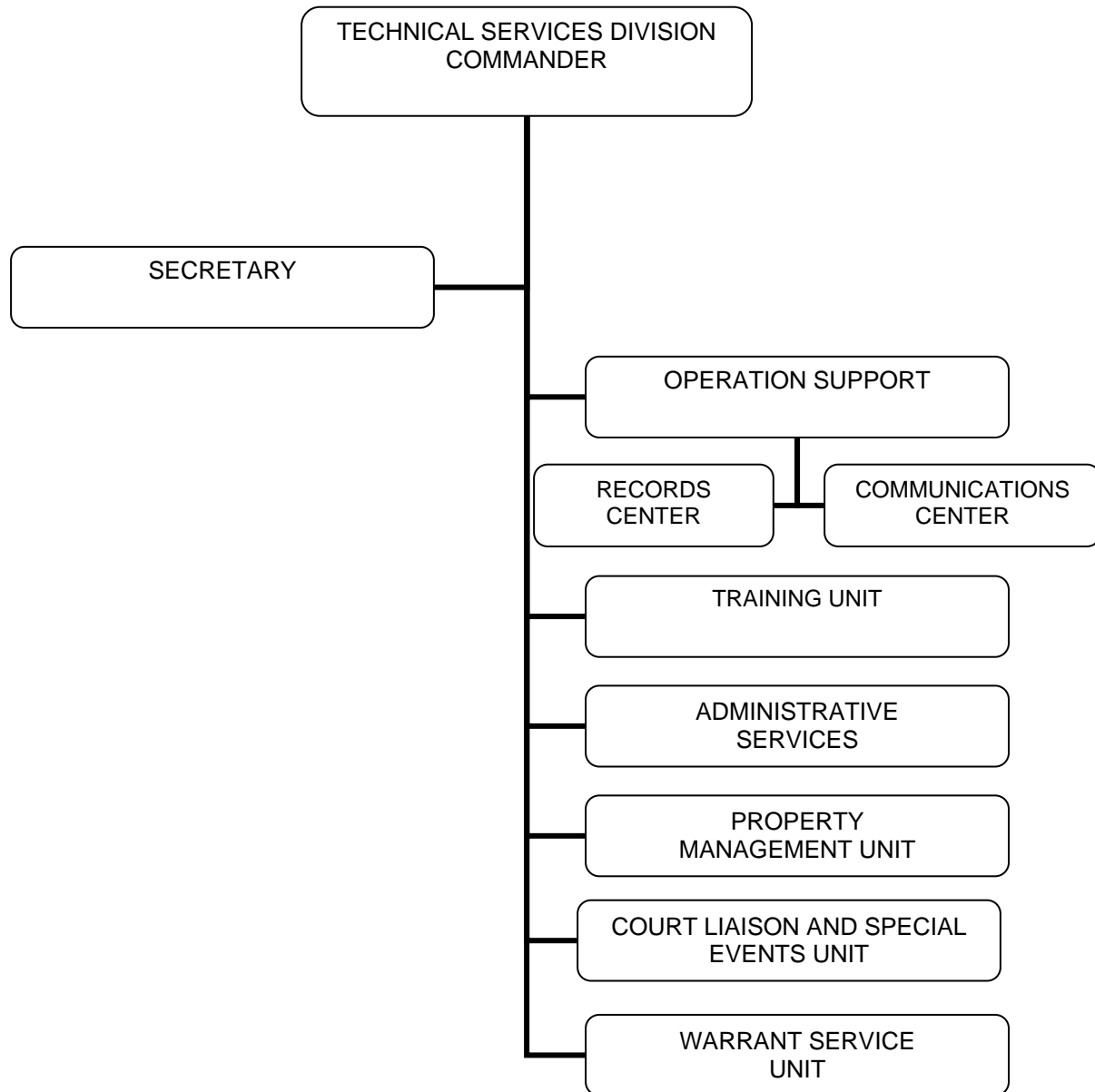
21. **Residential Security Survey Program**
Trained police officers check the security of homes in their communities at the request of the owners or occupants. Officers discuss security habits with the residents and familiarize them with criminal behavior. Residents receive a copy of the survey and the recommendations made by the security officers.
22. **Business Security Survey Program**
Business sites are inspected, business practices reviewed and a detailed confidential report stressing crime risk management principles are provided to the owner or occupant.
23. **Operation Identification**
This program encourages the use of a City-provided engraving device for marking personal property. Operation I.D. stickers are issued to the participants of the program, which are applied to exterior doors or windows, warning potential housebreakers that all valuables on the premises have been marked for easy identification.
24. **Taxis On Patrol**
Employees of the Yellow Cab Company are trained to report criminal activity accurately and efficiently and work closely with member of the Police Bureau. Taxis on Patrol also serve as extra eyes and ears in combating crime in the community, and, by displaying the program sticker may aid in reducing criminal activity in their area of operation.
25. **Hug-A-Bear Program**
The Harrisburg Bureau of Police, in conjunction with the Central Pennsylvania Kappa Delta Alumni Association, has developed a program whereby police officers investigating incidents that involve children under emotional and stressful conditions issue a teddy bear to the children in an effort to ease the tension and provide a reassuring object for the children to focus on.
26. **Drug Abuse Resistance Education Project (D.A.R.E.)**
This prevention program's aim is to equip youth with skills to resist the peer pressure to experiment and use harmful drugs. This program is implemented by the Harrisburg Police Bureau and the Harrisburg School District.
27. **Holiday Safety Tips**
A police officer gives safety tips to all individuals in all kinds of workplace environments.
28. **Retail Theft Seminar (Shoplifting)**
The Crime Prevention/Community Relations Unit provides a Retail Theft Program, which includes a 15-minute film on techniques, used in shoplifting and a lecture on specific types of shoplifters, their motivation and what is needed for successful prosecution.

29. **Personal Protection Awareness Seminar**
This seminar includes a discussion of safety measures for individuals, a display of safety devices and a demonstration on safety.
30. **SCAMS & Con-Games Seminar**
This seminar includes tips on how to detect and avoid scams, etc.
31. **Bicycle Safety**
Designed to teach children about bicycle safety, rules of the road and bicycle laws.
32. **Crime Prevention Hot Line**
This program is designed to encourage citizens of the community to call police about Bureau policy and practices and also gives crime prevention tips to residents, such as what to look for and how to report crimes.
33. **Speakers Bureau:** Drug and Alcohol Abuse
 Juvenile Justice System
 Criminal Justice System
 Domestic Violence
 School Safety
34. **Junior Police Academy**
This program is co-sponsored by the Harrisburg School District and the Harrisburg Bureau of Police for students ages 8 through 13 years old. Classes run during summer recess for six hours each day for a period of three weeks involving lectures, visits to law enforcement agencies, recreational activities including picnics and regular exercise.
35. **Terrorism Awareness & Training**
This program was created in response to the 911 attacks against the World Trade Center, the Pentagon and in western Pennsylvania. Residents are taught everything from what to look for to how to report a crime. Instructors cover areas like domestic and foreign threats in an effort to educate the public about how to be better partners with law enforcement.

COMMUNITY POLICING

The implementation of community policing necessitates fundamental changes in the structure and management of the police organization. Community policing differs from traditional policing in how the community is perceived and in its expanded policing goals. While crime control and prevention remain central priorities, community policing strategies use a wide variety of methods to address these goals. The police and the community become partners in addressing problems of disorder and neglect, i.e., public drunkenness, abandoned vehicles, loud music and dumping that although perhaps not criminal, can eventually lead to serious crime. As links between the community and police are strengthened, over time the ensuing partnership will be better able to pinpoint and mitigate the underlying causes of crime. This philosophy has been adopted by the Bureau of Police department-wide.

TECHNICAL SERVICES DIVISION ORGANIZATIONAL CHART



TECHNICAL SERVICES DIVISION

OVERVIEW

The Bureau's Technical Services Division consists of a variety of units that are commanded by the Technical Services Division Commander. The following units are in this Division:

- Operations/Support Section
- Training Unit/Field Training Program
- Property Management Unit
- Abandoned Vehicle Unit
- Court Liaison/Special Events Unit
- Warrant/Process Services Unit
- Administrative Services Unit

A synopsis of the above-mentioned units is provided in the following pages in addition to each unit's 2005 activities.

OPERATIONS SUPPORT SECTION

The Operations Support Section is composed of the Communications Center and Records Center and is supervised by the Technical Services Division Administrator, who reports directly to the Technical Services Division Commander.

COMMUNICATIONS CENTER

The function of the Communications Center is to receive, evaluate and direct all public safety service requests for both Police and Fire Bureaus. Although the actual dispatch function for fire calls has been transferred to Dauphin County Control, the Communications Center still receives and forwards the initial call if it originates from a City telephone exchange. They also act as the initial contact point for numerous calls requesting services from Public Works, Codes, Animal Control, and all other City departments.

The Communications Center is responsible for all police radio dispatch activity, both through voice and Computer Automated Dispatch systems. Additional functions include but are not limited to file maintenance, correspondence preparation, interagency relations, the collection and distribution of critical daily information and the retention/distribution of a vast array of warrants, criminal complaints, court orders and other judicial system documentation.

CENTRAL RECORDS CENTER

The Central Records Center is the repository for all “hard copy” reports, criminal history records and related documents generated by the Bureau of Police and associated agencies. It is operated by a staff of three (3) civilian employees, and their function is to process and manage police information in such a way that will permit instantaneous retrieval of data and source documents upon request on a multi-jurisdictional basis.

Additional functions include accounting for fine and cost monies, operate Photo Imaging System, responding to requests for information and interacting with all branches of the judicial system on a daily basis. Personnel assigned to the Records Center routinely assist police investigators from a myriad of jurisdictions in obtaining criminal identifications and identity verifications. With the inception of the Bureau’s automated reporting system and the electronic integration of this system with numerous other criminal justice agencies, the Records Center has become the initial quality control point. Data errors, omissions and inaccuracies are detected and corrected at this central point.

COMMUNICATIONS CENTER ACTIVITY COMPARISON

INCIDENT NUMBERS ASSIGNED

	2004	2005
JANUARY	14,641	14,593
FEBRUARY	14,290	12,433
MARCH	16,760	14,125
APRIL	15,816	14,113
MAY	15,788	13,934
JUNE	14,915	14,026
JULY	14,191	14,163
AUGUST	15,266	14,201
SEPTEMBER	14,291	13,104
OCTOBER	14,353	13,631
NOVEMBER	13,599	13,311
DECEMBER	13,095	12,833
TOTAL	177,005	164,467

POLICE CALLS FOR SERVICE

	ANNUAL		DAILY		HOURLY	
	2004	2005	2004	2005	2004	2005
CALLS FOR SERVICE	48,816	48,854	134	134	5	6
DIRECTED ACTIVITY	45,637	39,671	125	109	5	5
ADMINISTRATIVE DUTIES	70,858	66,915	194	183	8	8
UNCOMMITTED PATROL TIME	10,816	9,057	29	25	1	1

SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
2004	2005	2004	2005	2004	2005	2004	2005	2004	2005	2004	2005	2004	2005
5841	5871	6675	6714	6995	7130	7504	7272	7461	7267	7523	7579	6817	7015
12.0%	12.0%	13.7%	13.7%	14.3%	14.6%	15.4%	14.9%	15.3%	14.9%	15.4%	15.5%	13.9%	14.4%

HOUR (MILITARY)	CALLS	RANK ORDER
2400-0100	1,410	19
0100-0200	1,349	20
0200-0300	917	21
0300-0400	686	23
0400-0500	628	24
0500-0600	716	22
0600-0700	1,644	18
0700-0800	2,601	05
0800-0900	2,494	09
0900-1000	1,891	16
1000-1100	2,494	10
1100-1200	2,524	07
1200-1300	2,475	11
1300-1400	2,436	12
1400-1500	2,548	06
1500-1600	2,819	01
1600-1700	2,782	02
1700-1800	2,714	03
1800-1900	2,632	04
1900-2000	2,516	08
2000-2100	2,395	13
2100-2200	2,185	14
2200-2300	2,123	15
2300-2400	1,845	17
TOTAL	48,854	

TRAINING UNIT

A Police Lieutenant manages the Training Unit. In addition to coordinating and scheduling all training for the department, this Unit also maintains all training records to ensure that each officer of the Bureau maintains standards of certifications as set forth by the Municipal Police Officers Education and Training Commission. The Training Unit is also responsible for all Bureau firearms qualifications and interfacing with the police training at HACC Public Safety Center Academy and the Pennsylvania State Police Academy.

During 2005 officers of the Harrisburg Bureau of Police attended over 44 courses, seminars or programs. Listed below by category is the training obtained.

M.P.O.E.T.C Updates

Legal Updates
Incident Command System
Crimes Against Children
Investigative Analysis
FATS Judgmental Shooting Simulation

M.P.O.E.T.C Mandatory Training

Basic Training Academy (HACC)
First Aid Re-certification
CPR Re-certification
Firearms Training and Qualifications

Non-Mandatory Training Course Titles

Advanced Interview and Interrogation
7 Habits of Highly Effective First Line Supervisors
POLEX (Advanced Supervisory)
POLEX
Gang Identification
Hidden Compartment Detection
Police Patrol Dog Training
Basic Warrant Execution
Computer Search and Seizure
Identifying Deceptive Behavior
Crisis Negotiations
Leadership and Mastering Performance Management
Spanish for Law Enforcement
Death Investigation
Accident Investigation-Forensic Concerns
Firearms and Trace Evidence
Mock Crime Scenes
Shoe, Foot & Tire Marks
Fingerprinting I

Fingerprinting II
Crime Scene Management & Documentation
Photographic Documentation of Crime Scenes
Field Training Officer (FTO)

In-House or Ongoing Training

Booking Room Operations
Ten Printer Processing
C.L.E.A.N./N.C.I.C. Training & Certification
Digital Crime Scene Photography
Latent Print Examination and Lifting
Forensic Crime Scene Examination
Use of Force / Self Defense
METRO and DCAD Updates
Sexual Harassment Policy Updates
Family Medical Leave Policy Updates
Orientation for New Recruits
Field Training Program for New Recruits
K-9 Training
Crisis Response Team Member Training
Gas Mask Training

The following training periodicals or publications were distributed to Bureau personnel:

Quinlan Press, Arrest Law Bulletin (Monthly)
Quinlan Press, Search and Seizure Bulletin (Monthly)
Quinlan Press, Narcotics Law Bulletin (Monthly)
Narcotics Digest (Weekly)
All newly revised Bureau General Orders
All issued Special Orders (affected personnel only)

Training Topics Include:

Bureau General Orders
Bureau Special Orders
Work Rules for Non-Uniform Contract Employees
METRO and DCAD System
Warrant Files
Protection from Abuse Files (PFA)
C.L.E.A.N./N.C.I.C. Training & Certification
TTY/TDD Hearing Impaired Equipment
City Geography
Data Entry of Bureau Warrants and Citations
PennDot System Training and Certification
Enhanced 911 System Operation
PA Crime Code and Vehicle Code
Direct Alarm Connect System

Radio and Orbacom Systems
Dispatching of Police Responders
Primary and Secondary Radio Duty
HAZMAT/DOT Materials
Terrorism Awareness
Sheltering
Incident Command Procedures
Training/Mentor Program
PEMA Regulations

PROPERTY MANAGEMENT UNIT

The Harrisburg Bureau of Police has in its custody three (3) types of property:

- That which is in the custody of the Bureau
- That which is acquired by the Bureau as found, recovered or evidentiary property
- That which is acquired, owned or used by the Bureau

Since 1989, the Property Management Unit has had oversight responsibility for the Bureau's property. The Unit is divided into two (2) areas:

- Evidence and Property Custodian
- Property Maintenance Officer

The Evidence Custodian is responsible for the adjudication, whether through law, policy or both. The control of evidentiary property, as adjudicated by the Evidence Custodian, is an extremely critical area of the public trust, and measures regarding its handling, security and disposition are the matter of strict policy guidelines.

The Property Management Officer is responsible for all Bureau property. This officer works in conjunction with the Department of Administration's Officer of Budget and Analysis, which maintains an identification and labeling system for all capital assets of the City.

The Property Management Unit was highly praised by the assessors during the Bureau's successful 1994 re-accreditation process. The Unit continues to operate at an exemplary level of performance.

COURT LIAISON/SPECIAL EVENTS OFFICER

The Court Liaison Office coordinates the court scheduling process and serves as liaison between the Bureau of Police and the Dauphin County District Attorney's Office. This officer is responsible for assuring the attendance of Bureau officer's schedules for court appearances and providing cancellation notifications and subpoenas.

The Court Liaison Officer reviews daily a list of officers scheduled for court and eliminates those officers who are not needed.

Below is a comparison of 2004/2005 court activities. As indicated, \$250,635 in overtime costs was saved through the efforts of this officer.

	COURT DAYS	OFFICERS SUBPOENAED	OFFICERS CANCELLED	OFFICERS ATTENDING	OVERTIME	O.T. SAVED
2004	162	8,431	7,161	1,270	\$120,939	\$250,635
2005	154	8,446	7,121	1,325	\$127,401	\$249,235

Additionally, the multifunctional position serves as the Bureau's Special Events Coordinator, receiving, evaluating and creating operational protocols for the Bureau's Annual Event Calendar. During 2005 there were 28 major events requiring additional or specialized personnel and logistics.

ADMINISTRATIVE LIAISON OFFICER

The Administrative Liaison Officer performs a variety of administrative functions. Foremost is the responsibility for the coordination and facilitation of the delivery of goods and services and rendering timely payment for the same. This task includes record keeping, fiscal accountability and reporting. The other responsibilities include summarizing test and evaluation results on equipment and uniforms, and coordinating all travel arrangements for Bureau personnel.

WARRANT/PROCESS SERVICE UNIT

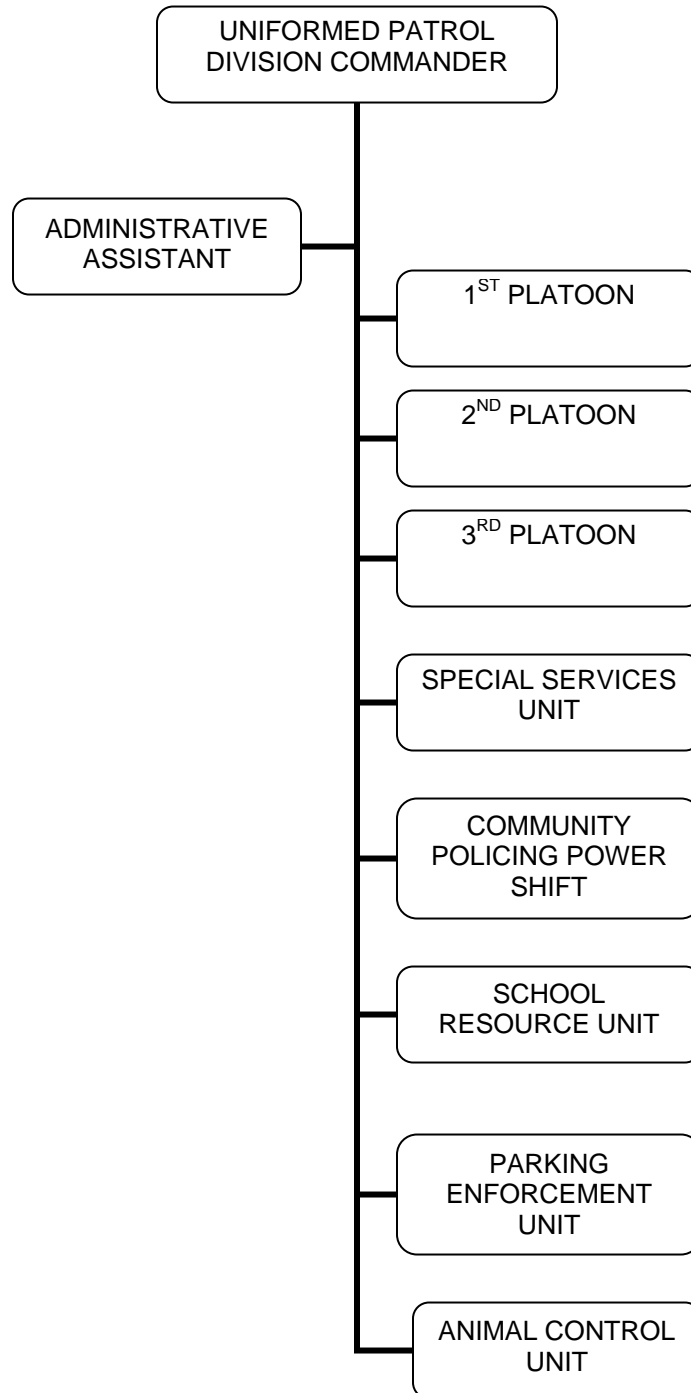
The Bureau of Police has a need to provide for warrant service and to interface with all branches of the judicial system on a daily basis.

The Warrant/Process Service Unit consists of one fulltime officer. This officer is primarily responsible for serving warrants, serving subpoenas and providing transport services. Additionally, this officer attends and testifies at preliminary hearings.

The following is a comparison of the 2004/2005 activities of the Warrant/Process Service Unit:

	2004	2005
Summary Warrants Attempted	11	8
Summary Warrants Served	11	8
Amount Owed	\$1,621	\$1,179
Amount Satisfied	\$1,621	\$1,179
Criminal Warrants Processed	92	86
Bail Posted	\$422,000	\$241,000
*Preliminary Hearings Attended	294	0
Subpoenas Served	16,878	11,215
*Total Overtime Saved (Liaison System)	\$20,536	\$1,800
Total Number of Prisoner Transported from outside Jurisdiction Prisons	96	100
Number of Officer Cancelled (Non-Liaison System)	2,322	2,232
Amount Saved By Canceling Officers (Non-Liaison System)	\$162,251	\$125,042
Total (Liaison & Non-Liaison)	\$182,788	\$136,346

UNIFORMED PATROL DIVISION ORGANIZATIONAL CHART



UNIFORMED PATROL DIVISON **OVERVIEW**

In 2005 the Uniformed Patrol Division consisted of a Commander, three (3) Platoons, a Special Services Unit, School Resource Officer Unit, Community Policing Power Shift, Parking Enforcement Unit and an Animal Control Officer.

The command structure of the Uniformed Patrol Division is as follows:

Division Commander.....	Captain
Platoon Commander.....	Lieutenant
Special Services Unit.....	Sergeant
School Resource Unit.....	Sergeant
Community Policing Power Shift Unit.....	Corporal
Parking Enforcement Unit.....	Civilian Administrator
Animal Control.....	Civilian

The Uniformed Patrol Division has the largest number of uniformed officers within the Bureau. In December 2005, **one hundred fourteen (114) officers** were assigned to the Uniformed Patrol Division. These men and women are the “front line” of law enforcement and respond to calls for service from the public, patrol the neighborhoods and streets of the city and respond to any other emergency that may arise.

The Parking Enforcement Unit and Animal Control Officer consist of civilian personnel and are included in this Division.

UNIFORMED PLATOON ACTIVITY

SHIFT	NUMBER OF CALLS YTD		TOTAL TIME SPENT (HOURS) YTD	
	2005	2004	2005	2004
	CALLS FOR SERVICE			
1	9,218	9,184	11,918.8	10,893.3
2	19,470	19,659	16,755.6	17,229.5
3	20,166	19,973	17,455.0	17,037.2
TOTAL	48,854	48,816	46,129.3	45,159.9

	DIRECTED ACTIVITY			
1	8,991	11,415	9,063.7	10,793.9
2	15,143	17,106	21,726.4	24,725.5
3	15,537	17,116	13,598.7	15,797.5
TOTAL	39,671	45,637	44,388.8	51,316.9

	ADMINISTRATIVE DUTIES			
1	10,221	9,110	21,014.8	16,297.8
2	38,265	43,959	101,830.3	109,985.5
3	18,035	17,789	26,079.7	27,126.4
TOTAL	66,521	70,858	148,924.8	153,409.7

	UNCOMMITTED PATROL TIME			
1	2,116	2,385	2,306.9	2,442.4
2	2,639	2,748	1,229.3	1,107.0
3	4,302	5,683	3,452.0	3,564.5
TOTAL	9,057	10,816	6,988.1	7,113.9
GRAND TOTAL	164,103	176,127	246,431.0	257,000.5

SPECIAL SERVICES UNIT

In 2005 the Special Services Unit was formed to encompass the officers that have special training and still perform a “patrol” function. The officers were removed from the platoon system to better utilize their training during varied hours. The unit consists of officers with training in canine, equestrian and accident investigation/traffic, dog law enforcement, abandoned vehicle removal skills.

TRAFFIC SAFETY

The Traffic Safety portion consists of a sergeant and four (4) patrol officers. This group is responsible for the reduction of vehicular and pedestrian accidents in the City of Harrisburg. They also provide education to the public regarding safety belts and seats, driver and vehicle registration, DUI prevention, approval of PennDot issued oversize load permits that travel the City’s roadways and other traffic related matters. In 2005 commercial truck inspection has begun on the City’s truck ways. Traffic Safety officers have participated in the various events listed below.

- Enforcement of traffic laws
- Accident investigation and reconstruction
- Review of “Crash Data Retrieval” information
- Escort of Dignitaries, funeral processions and parades
- Traffic engineering studies
- Pennsylvania Association for Safety Education
- DUI detection and awareness program
- Buckle UP PA enforcement details
- PA DUI enforcement details
- Intensive Patrol detail

TRAFFIC SAFETY TRAINING

All Traffic Safety officers strive to be the best by taking advantage of training opportunities as they become available. This assists the officers in remaining up-to-date on traffic safety investigation education and information as well as the newest trends/data in accident reconstruction. During 2005 officers received the following training:

- Vehicle Code and Crimes Code updates
- Firearms training
- CPR training
- Officer Safety training
- Standardized child passenger safety program
- Crash Data Retrieval System school
- Motor Carrier truck inspection school
- DUI detection/SFST
- Police Motor Cycle operator
- Vehicle inspection updates

MOUNTED PATROL

The Mounted Patrol portion consists of two (2) patrol officers. These officers are responsible for the daily care of the City's two horses and patrol primarily in the downtown business district with a special emphasis with the "Restaurant Row" area during the evenings on weekends. Mounted officers have participated in the various events listed below.

- New Year's Eve celebration downtown
- Holiday Parades
- Junior Police academy
- Citizen's Police academy
- Spanish speaking center events
- Business openings/ceremonies
- PA agricultural Day
- Kipona/Regatta in Riverfront Park
- Intensive Patrol detail

MOUNTED PATROL TRAINING

All Mounted officers are certified through the Pa State Police equestrian training program. During 2005 Mounted officers received the following training:

- Vehicle Code and Crimes Code updates
- Firearms training
- Officer safety training
- CPR training
- Equine training seminars

ABANDONED VEHICLE OFFICER

The Abandoned Vehicle Unit of the Harrisburg Police Bureau has the responsibility of Processing all abandoned vehicle complaints made by police officers or citizens.

The officer assigned to the Unit investigates all complaints and arranges the removal of abandoned vehicles according to statutes.

Below is the 2004/2005 comparison of the activity of the Abandoned Vehicle Unit.

PROPERTY	2004	2005
"Notice to Remove" Placards Placed	1,451	2,123
Vehicles Moved By Owners	1,211	1,124
Abandoned Vehicle Citation	731	849
Certified Notifications Mailed	734	628
Follow-up on Placarded Vehicles	1,733	1,342
Vehicles Inventoried/Towed	1,396	675

ANIMAL CONTROL OFFICER

The animal control officer is a civilian assigned to the Special Services Unit. He responds to complaints involving stray, injured or sick animals, domestic and wild that occur within the City of Harrisburg.

MOTOR VEHICLE ACCIDENTS IN THE CITY OF HARRISBURG

MONTH	TOTAL ACCIDENTS		INJURIES		FATALITIES	
	2004	2005	2004	2005	2004	2005
JANUARY	187	178	36	33	1	1
FEBRUARY	174	175	37	19	0	0
MARCH	185	186	37	25	0	1
APRIL	187	186	42	35	0	0
MAY	196	194	43	33	0	2
JUNE	183	181	41	24	2	0
JULY	157	175	38	24	0	0
AUGUST	189	172	47	36	0	0
SEPTEMBER	189	172	61	32	0	1
OCTOBER	173	163	38	24	1	0
NOVEMBER	162	184	55	28	0	0
DECEMBER	150	205	38	27	1	0
TOTAL	2122	2181	513	337	5	5

FATALITIES

JANUARY	1000 Blk N. 3 rd Street	Pedestrian
MARCH	13 th and Paxton Sts.	Driver
MAY	Cameron and State Sts.	Driver
MAY	1300 Blk. Herr Street	Driver
SEPTEMBER	400 Blk Herr Street	Pedestrian

ENFORCEMENT STATISTICS FOR TARGET AREAS

LOCATION	CITATIONS	REPORTABLE ACCIDENTS	NON- REPORTABLE ACCIDENTS
FRONT ST.	2478	20	38
SECOND ST.	1044	23	34
CAMERON ST.	722	47	52
PAXTON ST.	152	11	14
ALL OTHERS	3228	191	405
TOTAL	7624	292	543

ALL OTHER ENFORCEMENT INFORMATION

PARKING TICKETS.....	1237
WARRANT ARRESTS.....	222
DUI ARRESTS.....	93
FOLLOW-UP INVESTIGATIONS.....	225
NON-TRAFFIC CITATIONS.....	41
FATAL TRAFFIC ACCIDENTS.....	5

POLICE VEHICULAR ACCIDENTS

MONTH	NUMBER	POLICE INJURY	CIVILIAN INJURY	AVOIDABLE	NON AVOIDABLE
JANUARY	5	0	0	1	4
FEBRUARY	1	0	0	0	1
MARCH	7	0	0	3	4
APRIL	6	1	0	1	5
MAY	4	0	0	1	3
JUNE	4	0	0	1	3
JULY	2	0	0	1	1
AUGUST	4	1	1	2	2
SEPTEMBER	3	0	0	0	3
OCTOBER	6	1	1	0	6
NOVEMBER	2	0	0	1	1
DECEMBER	5	0	0	2	3
TOTAL	49	3	2	13	36

Of the avoidable accidents during 2005, the following causes were determined and resulted in disciplinary charges brought against the officer involved.

- Careless Driving
- Limitations on backing
- Moving vehicle from parked position
- Driving vehicle at safe speed
- Stop signs and Yield signs
- One way roadways

COMMUNITY POLICING POWER SHIFT UNIT

The Unit was formed in 1998 as a partnership with the Dauphin County Adult & Juvenile Probation and Parole, after a meeting to discuss crime and recidivism rates in the city. The Power Shift Unit consists of a police corporal, four (4) police officers, a K-9 handler, a supervising adult probation officer, six (6) adult probation officers, and two (2) juvenile probation officers.

One of the many responsibilities of the Unit is to assist Probation and Parole Officers with aggressive supervision of their respective clients who reside in the city limits. Police and Probation Officers team up as partners and patrol the city of Harrisburg. This combination provides greater flexibility for both the Police and Probation Officers in the performance of their duties.

Another responsibility is providing street level assistance to all other departments within and outside the Bureau, with special emphasis to Organized Crime and Vice Control, County Drug Taskforce, DEA, ATF and FBI.

In 2005 the Unit made 824 total arrests.

- Felony 224
- Misdemeanor 441
- Summary 159

Of those arrested, 214 were on Adult Probation, 31 on Juvenile Probation and 39 on State Parole, yielding a 34% of persons under supervision.

The Unit also seized 42 firearms, approximately \$58,000 in cash, and over \$100,000 in illegal narcotics.

POWER SHIFT TRAINING

All officers in the Power Shift Unit attend training and conferences throughout the year. During 2005 Power Shift Officers attended the following training.

- Vehicle & Crimes Code Updates
- Annual Police and Adult Probation Firearms Certification
- Pennsylvania Narcotics Officers Association Conference
- MAGLOCLIN Conference (Mid Atlantic Great Lakes Organized Crime Law Enforcement Network)
- Search & Seizure through the Dauphin County District Attorney's Office
- Housing and Urban Development

PARKING ENFORCEMENT UNIT

The primary objective of the Parking Enforcement Unit is to enforce the parking ordinances of the City of Harrisburg, the parking statutes of the Commonwealth of Pennsylvania and maintain all related documents and data for crucial reference.

Enforcement is achieved by proper deployment and scheduling of Parking Enforcement personnel in a manner that best supports the Harrisburg Bureau of Police.

The Unit consists of seven (7) Parking Enforcement Officers, one (1) Data Entry Operator, one (1) Administrative Assistant and one (1) Administrator.

Listed below is a summary of the unit activity for 2005:

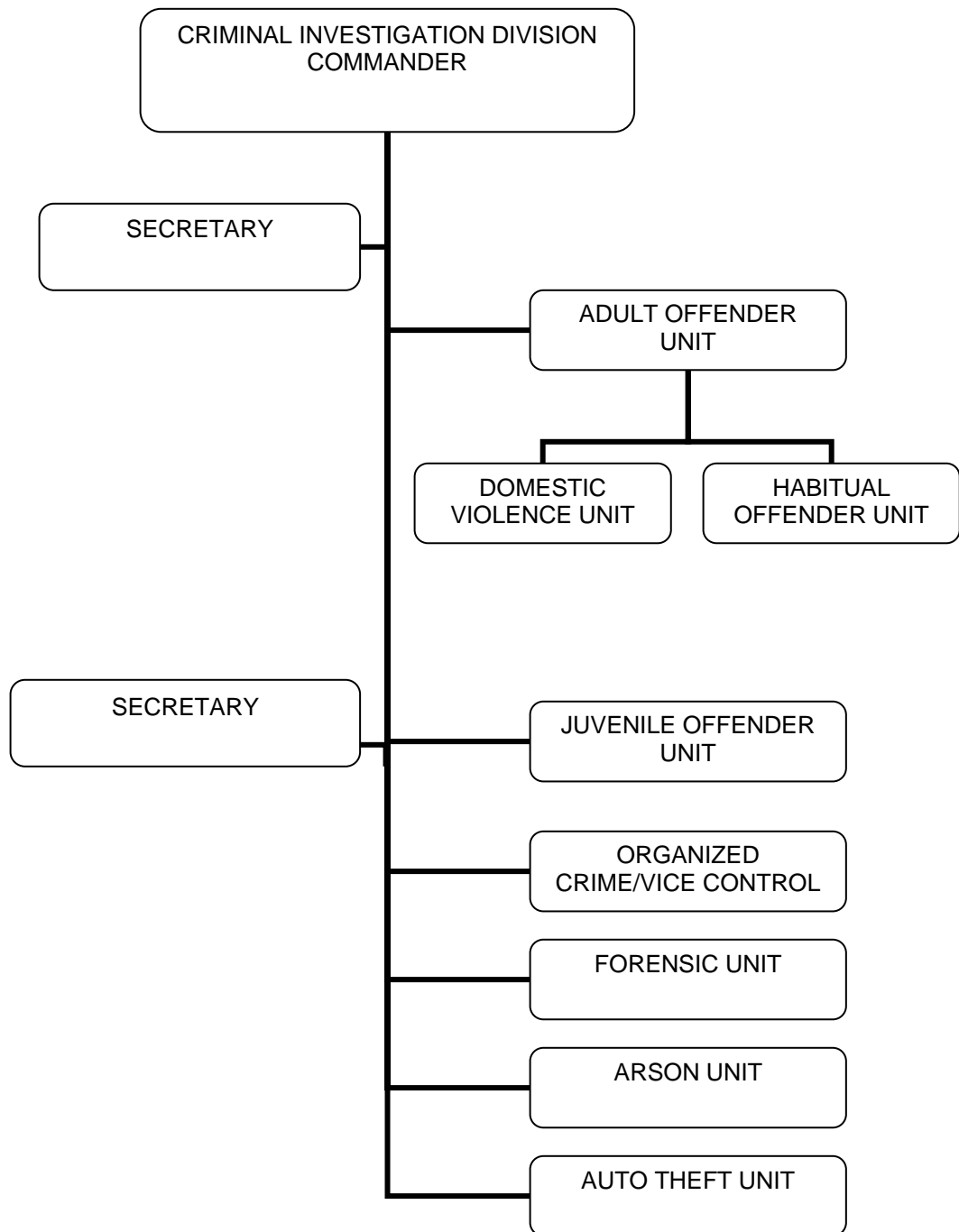
PARKING TICKETS ISSUED

Parking Enforcement Officers	79,042
Police Officers and Park Rangers	<u>13,730</u>
TOTAL TICKETS	92,772
 Vehicles Booted	 479

REVENUE

Ticket Revenue	\$1,003,201
Boot Fee Due From D.J.'s	\$ 20,286
Boot Revenue	\$ 11,340
Residential Permits	\$ 20,538
Meter Revenue	\$ 168,081
No Parking Signs	\$ 346
TOTAL REVENUE	\$1,223,792

CRIMINAL INVESTIGATION DIVISION ORGANIZATIONAL CHART



CRIMINAL INVESTIGATION DIVISION OVERVIEW

The responsibility of the Criminal Investigation Division is to satisfactorily resolve incidents that escape resolution by the Uniformed Patrol Division. This is accomplished by assigning investigators the follow-up or continuing investigations. The Division's responsibilities include the identification and apprehension of adult and juvenile violators.

The Criminal Investigation Division is composed of the following units. Each unit has a specific investigative focus and are as follows:

ADULT OFFENDER SECTION

This section is responsible for the investigation of all murders and other crimes committed by persons 18 years of age and older, except those cases assigned to specialty units.

JUVENILE OFFENDER SECTION

This section is responsible for the investigation of incidents where the person is under 18 years of age, except those incidents assigned to specialty units.

FORENSIC TECHNOLOGY UNIT

This unit is required to maintain the inventory system for both identification and digital photo lab. The unit is responsible for processing crime scenes and the identification of individuals through fingerprints and subsequent prosecution of individuals through expert court testimony.

HABITUAL OFFENDER UNIT

This unit is responsible for the review of all persons arrested to determine if the arrestee meets the criteria to be considered a habitual offender. If the arrestee qualifies, investigators in this unit in conjunction with the Office of the District Attorney, seek to ensure that the arrestee receives the maximum bail, sentence and/or fine allowable by law.

ORGANIZED CRIME AND VICE CONTROL UNIT

This unit is responsible for the enforcement of drug and vice laws as they relate to organized crime, gambling, prostitution and liquor law violations.

ARSON UNIT

This unit is responsible for investigating all incidents of fires of suspicious origin in the City. The unit is comprised of the City Fire Marshall who works hand-in-hand with investigators to resolve this dangerous criminal activity.

AUTO THEFT UNIT

This unit investigates all reported incidents of auto theft in the City. This Unit was begun in 1997 with grant funding from the Auto Theft Prevention Authority.

DOMESTIC VIOLENCE UNIT

This unit is responsible for investigating all matters dealing with domestic abuse. The purpose is to hold the defendant accountable through evidence collection and prosecution. This position is funded by a grant through the Office of the District Attorney.

ADULT OFFENDER SECTION
GENERAL INVESTIGATIONS

	2004	2005
TOTAL CASES ASSIGNED	1,016	1,033
CASES COMPLETED	806	940
CASES CLEARED BY ARREST	179	275
EXCEPTIONAL CLEARANCE	161	141
ADMINISTRATIVE CLEARANCE	287	295
CLEARED NON-CRIMINAL	19	27
UNFOUNDED	146	139
PATROL ARRESTS	14	63
OPEN	210	93

JUVENILE OFFENDER SECTION
(INCLUDES CHILD ABUSE)

	2004	2005
TOTAL CASES ASSIGNED	511	512
CASES COMPLETED	506	536
CASES CLEARED BY ARREST	105	125
EXCEPTIONAL CLEARANCE	46	79
ADMINISTRATIVE CLEARANCE	73	189
CLEARANCE NON-CRIMINAL	88	83
UNFOUNDED	34	54
OPEN	160	103

ORGANIZED CRIME AND VICE CONTROL UNIT

The Organized Crime and Vice Control Unit is responsible for the investigation of the illegal sale and distribution of controlled substances, prostitution and pornography, illegal gambling operations unlawful sale and distribution of liquor, loan sharking, labor racketeering, corruption, extortion and bribery, theft/fencing rings and illegal firearms. The total number of arrests by the Unit in 2005 totaled 437 persons.

The Unit confiscated and seized illegal drugs, money and various miscellaneous items valued in excess of \$289,803. The following is a partial breakdown of what was seized or confiscated and the total value:

Cocaine		Value:	\$146,575
Crack	Powder		
9 Ounces	8 Ounce		
0 1/2 Ounces	0 1/2 Ounces		
0 1/4 Ounces	1 1/4 Ounces		
8 1/8 Ounces	0 1/8 Ounces		
0 1/16 Ounces	0 1/16 Ounces		
1,234 Grams	7 Grams		
8 1/2 Grams	0 1/2 Grams		
7 1/4 Grams	0 1/4 Grams		
Heroin		Value:	\$ 13,100
0 Grams			
655 \$20 Bags			
Marijuana		Value:	\$ 18,505
4 Pounds	13 Ounces		
3 1/2 Pound	1 1/2 Ounces		
0 1/4 Pound	0 1/4 Ounce		
0 1/8 Pound	0 1/8 Ounce		
0 Plants, large	214 \$20 Bags		
0 Plants, small	26 \$10 Bags		
Miscellaneous Drugs		Value:	\$ 1,440
Vehicles		Value:	\$ 26,000
160			
Firearms		Value:	\$ 8,700
21			
Other		Value:	\$ 14,750
0 Pager			
0 Police Scanners			
48 Cellular Phones			
11 Scales			
	2005 Cash Total		\$ 54,733
	2005 Drug Total		\$179,620
	2005 Miscellaneous Total		\$ 49,450
	2005 GRAND TOTAL:		\$283,803

VICE UNIT ARRESTS

CHARGES	2004	2005
POSSESSION WITH INTENT TO DELIVER	118	127
POSSESSION OF UNLAWFUL DRUGS	68	108
POSSESSION OF DRUG PARAPHERNALIA	122	178
UNLAWFUL DELIVERY	216	194
CONSPIRACY	89	63
CRIMINAL ATTEMPT	44	54
MISDEMEANOR AND FELONY WARRANTS	30	35
SUMMARY WARRANTS	104	98
PROSTITUTION	27	81
PATRONIZING A PROSTITUTE	05	08
LOITERING WITH INTENT TO SELL/PURCHASE DRUGS	00	00
AGGRAVATED ASSAULT	01	00
UNSWORN FALSIFICATION	00	00
RESISTING ARREST	00	02
VIOLATIONS OF THE UNIFORM FIREARMS ACT	18	18
ENDANGERING THE WELFARE OF CHILDREN	03	02
TAMPERING WITH EVIDENCE	03	00
DISCHARGING A FIREARM	00	00
RECKLESSLY ENDANGERING	00	00
OPEN LEWDNESS	00	00
THEFT BY RECEIVING	06	00
FUGITIVE	02	05
TRESPASS	00	0
ROBBERY	00	00
CAPIAS	27	27
UNLAWFUL DELIVERY OF NON-CONTROLLED SUBSTANCE	14	00
DISORDERLY CONDUCT	00	00
POSSESSION OF OFFENSIVE WEAPONS	00	00
INDECENT EXPOSURE	00	00
FEDERAL DISTRIBUTION AND CONSPIRACY	03	30
FEDERAL WARRANT NARCOTICS TRAFFICKING	03	37
CURFEW	00	00
UNDERAGE DRINKING	00	00

CHARGES	2004	2005
ESCAPE	02	01
PATRONIZING A SPEAKEASY	00	16
POSSESSION WITH INTENT TO DELIVER NON-CONTROLLED SUBSTANCE	00	06
HINDERING APPREHENSION	00	00
FALSE REPORTS	00	06
FEDERAL GUN CHARGE	00	00

FORENSIC TECHNOLOGY UNIT

The Forensic Technology Unit consists of three (3) detectives. The following is a breakdown of the Unit's activities in 2005.

IDENTIFICATION

LATENT PRINTS LOGGED IN	1054
COMPARISONS COMPLETED BY FORENSIC UNIT	81
COMPARISON HITS	17
LATENT FINGERPRINTS SUBMITTED TO AFIS	209
AFIS HITS	28
ASSISTED OUTSIDE JURISDICTION	17
REMOVAL OF HANDS FOR I.D. PURPOSE	0
COMPOSITES	13
IBIS ENTRIES	309
IBIS IDENTIFICATIONS	UNKNOWN
(Due to the backlog of IBIS and AFIS, #'s are not accurate.)	

CRIME SCENES PROCESSED

HOMICIDES	34
SUICIDES	2
SUSPICIOUS DEATHS	15
SEXUAL ASSAULTS	06
GRAFFITI	14
CONSENT SEARCHES	6
ACCIDENTAL DEATHS	2
DECEASED DRUG OVERDOSE	0
RAPES	26
MISSING PERSONS	1
AGGRAVATED ASSAULTS	94
ARSON	1
AUTO THEFT	5
RECKLESSLY ENDANGERING	12
ROBBERIES	82
BURGLARIES	131
FATAL HIT & RUN	0
CHILD ABUSE	1
KIDNAPPING	5
THEFTS	34
TRAFFIC ACCIDENTS	20
ATTEMPTED HOMICIDE	0
LOITERING & PROWLING	1
SIMPLE ASSAULT	106
CRIMINAL MISCHIEF	24

SUICIDE ATTEMPT	0
AUTOPSIES	33
CRIMINAL TRESPASS	5
BOMB SCARES	2
INDECENT ASSAULT	1
ENDANGERING THE WELFARE OF CHILDREN	4
INJURED PRISONER	3
EXECUTED SEARCH WARRANTS	29
FIREARMS VIOLATIONS	0
RECEIVING STOLEN PROPERTY	2
TERRORISTIC THREATS	1
CRUELTY TO ANIMALS	2
ACT 64	14
STALKING	0
HARASSMENT	0
FOUND PROPERTY	0
DISORDERLY CONDUCT	0
CITIZEN'S COMPLAINTS	3
OFFENSES AGAINST FAMILY & CHILDREN	2
RESISTING ARREST	1
PROSTITUTION	1
FIRES	2
MISSING PERSONS	1
K-9 APPREHENSION	2
WANTED PERSONS	2
FORENSIC DEMONSTRATIONS	2

EVIDENCE PROCESSED IN LAB

ACT 64	66
AGGRAVATED ASSAULTS	23
ARSON	2
BURGLARIES	57
CRIMINAL MISCHIEF	8
FORGERY	2
HARASSMENT	1
HOMICIDE	28
WEAPONS OFFENSES	48
ROBBERY	44
SUSPICIOUS DEATH	1
THEFTS	27
RECKLESSLY ENDANGERING	6
SIMPLE ASSAULTS	3
FOUND PROPERTY	4
AUTO THEFT	4
RAPES	3

INDIRECT CRIMINAL CONTEMPT	1
FALSE ALARM PUBLIC AGENCIES	2
MISSING PERSONS	1
RECEIVING STOLEN PROPERTY	6
DISORDERLY CONDUCT	2
MEGANS LAW VIOLATIONS	1
INDECENT ASSAULT	1
TRADEMARK COUNTERFEITING	1
SUSPICIOUS PERSON	1
TRAFFIC ACCIDENTS	1
PROCESSED VIDEOS	93
KIDNAPPING	2
UNAUTHORIZED USE OF A MOTOR VEHICLE	1

AFIS STATISTICS

LATENT FINGERPRINTS SUBMITTED TO FORENSICS	1054
LATENT FINGERPRINTS SUBMITTED TO AFIS	209
MATCHES FOUND BY AFIS (HITS)	28
UNIDENTIFIED BUT REGISTERED FINGERPRINTS	95
UNIDENTIFIED FINGERPRINTS SUBMITTED TO AFIS	48
*TLI HITS BY AFIS	4

*A TLI hit is a ten print to latent identification. This means that a latent fingerprint was entered into the AFIS database for a future search. When a new arrest card is entered into AFIS, it matches to the old latent print.

The results of the submissions are incomplete due to the backlog at PSP AFIS.

IBIS (INTEGRATED BALLISTIC IDENTIFICATION SYSTEM)

# OF ITEMS SUBMITTED FOR ENTRY	309
# OF IBIS HITS IS UNAVAILABLE AT THIS TIME	

FORENSIC TECHNOLOGY UNIT

MONTHLY PHOTOGRAPHS PROCESSED

	DIGITAL PHOTOS PROCESSED	CONTACT SHEETS	TOTAL
January	2517	133	2650
February	2233	113	2346
March	3626	141	3767
April	2645	121	2766
May	3431	158	3589
June	2761	136	2897
July	2399	151	2550
August	3153	176	3329
September	2626	141	2767
October	1877	114	1991
November	1949	101	2050
December	2527	123	2650
Total	31744	1608	33352

MONTHLY PHOTOGRAPHS PRINTED

	5x7 Digital Photo	5x7 Color Photo	3.5x5 Photo	8x10 Digital Photo	8x10 Color Photo	8x12 Digital Photo	Digital Poster	Videos Processed
Jan	889	0	0	48	0	0	0	7
Feb	1319	204	34	0	73	0	2	7
March	82	30	0	628	93	0	2	5
April	145	30	26	0	12	0	0	6
May	658	96	6	0	32	0	0	3
June	195	1	0	8	71	0	0	4
July	17	30	10	44	12	0	1	3
Aug	426	85	61	1	25	121	1	18
Sept	376	451	10	3	7	4	0	13
Oct	526	44	21	13	30	0	0	6
Nov	59	9	4	0	70	0	7	13
Dec	530	4	0	0	48	0	0	23
Total	5222	984	172	745	473	125	13	108

Total number of photographs printed: 7734

Note that the number of videos are not added to the total number of photos processed.

HABITUAL OFFENDER UNIT

The Habitual Offenders Unit identifies those criminals who repeatedly are arrested in court for felony crimes. The Unit works with a special prosecutor to ensure a conviction in the case of those identified as habitual offenders.

Duties of the Unit include locating witnesses, conducting interviews, testifying in court and preparing cases, which may include gathering existing or new evidence.

Crime	Certified	Awaiting Trial	Not Guilty	Guilty	Dismissed DJ Level	Nolle Pros	Federal Prosecution
Agg. Assault	1				1		
Total	1				1		

VOICE STRESS ANALYZER (C.V.S.A.) STATISTICS

	2004	2005
HOMICIDE	0	0
RAPE	0	0
ROBBERY	0	0
AGGRAVATED ASSAULT	0	0
SEXUAL ASSAULT	5	3
THEFT	6	14
ARSON	0	0
SUSPICIOUS DEATH	0	0
PRE-EMPLOYMENT	39	51
DRUGS	0	0
BURGLARY	0	0
TOTAL	50	68

AUTO THEFT UNIT

CASES ASSIGNED	347
CASES COMPLETED	332
CLEARED BY ARREST	92
EXCEPTIONAL CLEARANCE	02
ADMINISTRATIVE CLEARANCE	140
CLEARED NON-CRIMINAL	16
UNFOUNDED	82
CASES OPEN	15

DOMESTIC VIOLENCE UNIT

Calls for assistance	4118
Incident Reports	467
Incidents Investigated	466
Arrests of Predominant Aggressor	401
Dual Arrests	7
Protection from Abuse Orders Served on Offenders	22
Arrests for Violation of Bail Bond	1
Service/Enforcement of Warrants	336
Arrests for Violations of Protection from Abuse Orders	66
Protection Orders Issued	12
Referrals of Case to Prosecutor	6
Referrals of Federal Firearms Charges to Federal Prosecutor	0

ARSON UNIT

The Harrisburg Bureau of Police Arson Unit investigated twenty-two (22) arson fires in the City of Harrisburg in 2005.

City arson fires are listed below:

<u>Location</u>	<u>Cause</u>	<u>Approx. Damage</u>	<u>Arrests</u>
1446 S 14 th Street	Accidental	\$10,000	N/A
1512 S 12 th Street	Undetermined	\$35,000	N/A
634 Boyd Street	Accidental	\$30,000	N/A
1514 S 13 th Street	Arson	\$300	0
20 th & Boas Street	Arson (Auto)	\$5,000	0
118 S 13 th Street	Accidental	\$500	N/A
2472 N 6 th Street	Arson	\$5,000	2 Adults
18 th & Pemberton St.	Criminal Mischief	\$10	0
1005 Green Street	Accidental	\$3,000	N/A
625 Radnor Street	Undetermined	\$2,000	N/A
530 S 16 th Street	Arson	\$20,000	1 Adult
1829 Regina Street	Accidental	\$5,000	N/A
1316 S 12 th Street	Arson	\$1,000	0
14l Hall Manor	Arson	\$1,000	1 Juvenile (Firesetter Program)
68 N 17 th Street	Arson	\$15,000	0
1529 Vernon Street	Arson	\$100	0
2451 Market Street	Arson	\$100	1 Juvenile
203 State Street	Criminal Mischief	\$20	0

<u>Location</u>	<u>Cause</u>	<u>Approx. Damage</u>	<u>Arrests</u>
1712 Walnut Street	Arson	\$5,000	1 Adult
1400 Bombaugh St.	Criminal Mischief	N/A	1 Juvenile (Firesetter Program)
1731 Regina Street	Arson	\$100	0
Platt & Brookwood Sts.	Criminal Mischief	\$30	0

Property damage amounts are estimates only.

Fires investigated by the Arson Unit	22
Arson related fires	11
Accidental fires	5
Undetermined cause	2
Adults charged with arson	4
Juveniles charged with arson	2

AWARDS AND COMMENDATIONS

The Bureau of Police held its award ceremony on May 9, 2005. Awards were presented to deserving police officers and other law enforcement personnel who distinguished themselves in the performance of their duties.

Recommendations for awards are submitted to Division Commanders by supervisors. After review of the recommendations Division Commanders forward their choices to the Chief of Police for final approval. The Bureau of Police also recognizes efforts by community members who have assisted the Bureau during in-progress situations and investigations.

Awards presented in 2005 are as follows:

• Award of Heroism	22
• Officer of the Year	1
• Merit Awards	66
• Distinguished Unit Citations	7
• Letters of Commendation	3
TOTAL	99

POLICE CODE OF ETHICS

PRIMARY RESPONSIBILITIES OF A POLICE OFFICER

A police officer acts as an official representative of government who is required and trusted to work within the law. The powers and duties of an officer are conferred by statute. The fundamental duties of a police officer include serving the community, safeguarding lives and property, protecting the innocent, keeping the peace and ensuring the rights of all to liberty, equality and justice.

PERFORMANCE OF THE DUTIES OF A POLICE OFFICER

A police officer shall perform all duties impartially, without favor of affection or ill will and without regard to status, sex, race, religion, political belief or aspiration. All citizens will be treated equally with courtesy, consideration and dignity.

Officer will never allow personal feeling, animosities or friendships to influence official conduct. Laws will be enforced appropriately and courteously, and in carrying out their responsibilities, officers will strive to obtain maximum cooperation from the public. They will conduct themselves in appearance and deportment in such a manner as to inspire confidence and respect for the position of public trust they hold.

DISCRETION

A police officer will use responsibly the discretion vested in the position and exercise it within the law. The principle of reasonableness will guide the officer's determinations and the officer will consider all surrounding circumstances in determining whether any legal action shall be taken.

Consistent and wise use of discretion based on professional policing competence, will do much to preserve good relationships and retain the confidence of the public. There can be difficulty in choosing between conflicting courses of action. It is important to remember that a timely word of advice rather than an arrest, which may correct an appropriate circumstance, can be a more effective means of achieving a desired end.

USE OF FORCE

A police officer will never employ unnecessary force or violence and will use only such force in the discharge of duty as it is reasonable in all circumstances.

Force should be used only with the greatest restraint and only after discussion, negotiation and persuasion have found too inappropriate or ineffective. While the use of force is occasionally unavoidable, every police officer will refrain from applying the unnecessary infliction of pain or suffering, and will never engage in cruel, degrading or inhuman treatment of any person.

CONFIDENTIALITY

Whatever a police officer sees, hears or learns, which is of a confidential nature, will be kept in confidence unless the performance of duty or legal provision requires otherwise.

Members of the public have a right to security and privacy, and information obtained about them must not be improperly divulged.

INTEGRITY

A police officer will not engage in acts of corruption or bribery, nor will an officer condone such acts by other police officers.

The public demands that the integrity of police officers be above reproach. Police officers must therefore avoid any conduct that might compromise integrity and thus undercut the public confidence in the law enforcement agency. Officers will refuse to accept any gifts, presents, subscriptions, favors, gratuities, or promises that could be interpreted as seeking to cause the officer to refrain from performing official responsibilities honestly and within the law. Police officers must not receive private or special advantage from their official status. Respect from the public cannot be bought, it can only be earned and cultivated.

COOPERATION WITH OTHER OFFICERS AND AGENCIES

Police officers will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

An officer or agency may be one among many organizations that may provide law enforcement services to a jurisdiction. It is imperative that a police officer assists colleagues fully and completely, and with respect and consideration at all times.

PERSONAL/PROFESSIONAL CAPABILITIES

Police officers will be responsible for their own standard of professional performance and will take every reasonable opportunity to enhance and improve their level of knowledge and competence.

Through study and experience, a police officer can acquire the high level of knowledge and competence that is essential for the efficient and effective performance of duty. The acquisition of knowledge is a never-ending process of personal and professional development that should be pursued constantly.

PRIVATE LIFE

Police officers will behave in a manner that does not bring discredit to their agencies or themselves. A police officer's character and conduct while off duty must always be exemplary, thus maintaining a position of respect in the community in which he or she lives and serves. An officer's personal behavior must be beyond reproach.

HARRISBURG BUREAU OF POLICE RETIREMENTS

<u>Name</u>	<u>Date of Hire</u>	<u>Date of Retirement</u>
Isaac V. Nixon	01/20/84	01/21/05
Robert Zglenski	09/22/78	02/28/05
Patrick Hockley	06/07/77	03/17/05
Robert Rapak	06/06/77	06/27/05
William B. Jackson	07/24/78	07/05/05
Norman Patterson	08/17/ 79	08/19/05
Donald McCleary	03/03/72	09/02/05
Frederick Engle	09/22/78	09/23/05

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